

Approved June 9, 2016

**Town Meeting Coordinating Committee
Minutes for March 31, 2016, 3:00 – 5:00 pm
Bangs Center, Glass Room**

Present: Peggy Roberts, Mary Streeter, Alan Powell, Chris Riddle, Melissa Perot, Barbara Ford.

Peggy Roberts called the meeting to order at 3:14 PM.

1. **Public Comment:** None
2. **Electronic Voting:** The electronic voting committee is still waiting for a demonstration. Chris will contact Jim Pistrang to see if he can get an announcement in by the deadline for the first mailing of TM documents, April 5th. If that deadline is not met, the announcement will be in the second packet.
3. **Warrant Review:** The Warrant Review will be in the Bangs Center. With the large number of articles, the presentations of them will have to be short. Peggy will take care of all the announcements needed, including the notice on Amherst Media. The presentation will be taped but not broadcast live.
4. **Zoning Information Forum:** This forum will take place April 26th, 7 PM, in the Large Activity Room in the Bangs Center, and led by Christine Brestrup. We will need 25 more copies of the Zoning Primer. The presentation will be taped but not broadcast live.
5. **Precinct Meetings:** Information about them will be in the newspaper and on Amherst Media. Moderators will need handouts, including maps and photos.
6. **Bus Tour:** Chris, Alan, and Pat will give a presentation of the bus route at the next meeting.
7. **Orientation for New Town Meeting Members:** All set.
8. **Materials for 1st and 2nd Packets:** Mary had a draft of information for the first packet, due April 5th. We made a few changes. Information for the second packet is due April 19th.
9. **Town Website:** Mary will check on the TM information needed there.
10. **Topics Not Anticipated 48 Hours Before Meeting:** Melissa proposed having the tables in Town Meeting for the Town Boards face the moderator rather than the TM members. She noted this was the practice in other towns, and she felt having them face the members implied they had more power over decisions than the members have, and thus tended toward intimidation. Others present agreed. She also noted that citizens who attend board meetings are often not taken seriously.
11. **Scheduling of Meetings:** Our next meetings will be on April 7th and 14th, each at 3 PM. Peggy will alert Select Board representative Jim Wald and send agendas along with past minutes.
12. **Minutes:** Reviewing of minutes was postponed.

The meeting adjourned at 5 PM. Minutes submitted by Patricia Holland, Clerk.

Documents Distributed: Draft version of 45 articles, title only, for Town Meeting
Draft of TMCC information sheet for the first TM packet